

MOUNT GREYLOCK REGIONAL SCHOOL DISTRICT
LANESBOROUGH - WILLIAMSTOWN, MASSACHUSETTS

Mount Greylock Regional School Committee
Tuesday, February 7, 2006
7:00 P.M.

The One Thousand Twenty-Second meeting of the Mount Greylock Regional School Committee was held on Tuesday, February 7, 2006, in the Bruce R. Carlson Library of Mount Greylock Regional High School, 1781 Cold Spring Road, Williamstown, MA.

Those in attendance were:

Mr. Archibald	Dr. Travis	Attorney Fred Dupere
Mr. Kapiloff	Mr. Amuso	Ms. Rose-Marie Pelletier
Mr. Langston	Ms. Kaiser	Students
Mr. O'Brien	Mr. Payne	Parents
Mr. Tinkham	Ms. Conroy	
Ms. White		

- I. The meeting was called to order at 7:08 p.m. by Vice-Chairman Kapiloff.
- II. Approval of Warrants
- III. Approval of Minutes

- A. Amended Minutes of December 6, 2005

It was moved by Mr. Tinkham and seconded by Ms. White to approve the Amended Minutes of December 6, 2005.

Mr. Archibald, Mr. Kapiloff, Mr. O'Brien, Mr. Tinkham, and Ms. White voted in the affirmative.

Mr. Langston voted in the negative.

MOTION CARRIED 5-1-0

- B. Amended Minutes of December 22, 2005

It was moved by Mr. Tinkham and seconded by Ms. White to approve the Amended Minutes of December 22, 2005.

Mr. Archibald, Mr. Kapiloff, Mr. O'Brien, Mr. Tinkham, and Ms. White voted in the affirmative.

Mr. Langston voted in the negative.

MOTION CARRIED 5-1-0

C. Minutes of January 17, 2006

The Minutes of the January 17, 2006, meeting will be included on the agenda of the next School Committee meeting.

IV. Agenda Requests from Attendees

A. Parking Lot List

1. Finding a Potable Water Source for the School
 - Meeting on January 19 between Design Engineer and Mr. Petricca occurred.
 - A field survey was done.
 - Design Engineer took with him building maps as well as plumbing and electrical maps.
 - Contract details were reviewed by Attorney Elisabeth Goodman, and the final contract was signed.
 - Within the next several weeks, the Design Engineer will be putting out site flags.
 - There is some discussion of two different possible routes.
 - Second testing of well was done.
 - Mr. Amuso will be purchasing a pump for the well that will be designed for this system.
 - Additional plans were requested by the engineer.
2. K-12 Consolidation
 - Mr. Tinkham has been trying to pull together the possible new region's financial information. He has been successful with Lanesborough, Mount Greylock, and New Ashford. He has not been successful with getting information out of Williamstown or Hancock.
 - The next meeting is February 16, 2006.
 - Data has been forwarded to Mr. Koocher.
 - Update was sent to School Committee members this afternoon.
3. School Building Committee
 - The next meeting is scheduled for February 15, 2006, in the Library of Mount Greylock Regional High School. The Building Committee will meet from 6-7 p.m., with a public hearing from 7-9 p.m.
4. Hancock Tuition Payments
 - Mr. Tinkham mentioned that he thought what was going to happen was that Mr. Petricca and Mr. Amuso were going to meet and then come back to the Committee. Mr. Tinkham was not under the impression that Mr. Petricca and Mr. Amuso would be involved in negotiations with the feeder tuition communities.
 - Mr. Amuso responded that there was no negotiation. Mr. Ballen came in and they looked at the existing formula for what the tuition payments would be for next year as there was an expectation from the towns that the formula was good for a few years.

- Mr. Tinkham asked if the rough figure was approximately \$9,500, and Mr. Amuso responded that it was in that area.
- Mr. Tinkham then inquired if it was subject to School Committee finalizing their budget? Mr. Amuso responded that the School Committee has to approve the tuition. Mr. Tinkham asked if the budget had to be formalized in order to utilize that information in the formula or will they have to use the information from the current budget for the formula. Mr. Amuso responded that the information is based on January 10, 2006, data.
- Mr. Tinkham would like to have a discussion regarding this formula in the near future, specifically about the possibility of potentially adding a component associated with capital improvements.
- Mr. O'Brien commented with two points: 1) Any capital improvements will not affect the FY07 budget. He feels that it is far too premature to do anything about it at this point. 2) Mount Greylock Regional School Committee has a "gentlemen's agreement" with the Hancock School Committee in that both Committees are happy with the current formula and that Mount Greylock would not revisit it for a couple more years.
- Mr. Tinkham would like this item added to the Parking Lot list.

5. Policy on Late Tuition Payments

- Mr. Tinkham inquired as to the results of the meeting between Mr. Amuso and Mr. Petricca. Mr. Amuso responded that he and Mr. Petricca talked about a new schedule for submitting tuition bills to Hancock. He also indicated that he had spoken to Mr. Ballen about this, but Mr. Ballen was not receptive to the proposal.
- Mr. Tinkham suggested imposing a late fee on Hancock if their tuition bill is not paid in a timely fashion. He suggested a fee similar to that imposed on an individual if their tax bill was not paid on time.
- Mr. Langston commented that the real issue is what constitutes a timely payment.
- Mr. O'Brien wondered how enforceable it would be to impose a fee.
- Attorney Dupere believes there is a state law dealing with charging interest against a municipality. He will make a call to the Department of Revenue to inquire about charging interest to a municipality and if so, if there is a statute on the percentage rate.
- Mr. Archibald feels the best way to resolve this is by talking with Mr. Ballen. Mr. Ballen may have problems with the dates on which we invoice or some other type of problem; nonetheless the tuition payments were definitely late.

- B. Ms. White suggested that Parking Lot issues be talked about later in the meeting. Superintendent Travis suggested that Parking Lot issues appear under Section XIV, School Committee Comments & Observations.

V. Agenda Requests from Student Advisory Council - None

VI. Public Comments

- A. Ms. Rose-Marie Pelletier, President of the Mount Greylock Educators' Association, read a letter to the Committee concerning negotiations regarding educational support personnel. The letter is attached as Addendum 1.

Mr. Langston's understanding was that negotiation was going to happen with the Business Manager after the teachers' contract was settled. He indicated that if this is not a common understanding, then the Committee will need to take that up. He also indicated that as a member of the Negotiating Committee, it never occurred to him that there was any problem.

Ms. Pelletier explained that the paraprofessionals' contract expired the same time as teachers. Letters were sent requesting negotiations. There was an initial meeting, and proposals were exchanged. The last meeting was held in either September or October 2004. A number of requests to meet had been made, and their letters have not been acknowledged that they have been received.

Mr. Dupere responded that the information Ms. Pelletier relayed is neither true nor accurate. There have been many letters authored by the other attorney in his office to the MTA representative regarding negotiations. The MTA asked for mediation. The representative went on vacation on two different occasions, one for about four or five months and the other for several months. They changed representatives at this point in time. It is in mediation. We are waiting for the State Mediator to schedule mediation sessions. Neither the School Committee nor Mr. Dupere's office has done anything to slow down negotiations. There cannot be a meeting if one of the parties is in Florida.

Ms. Pelletier indicated that the parties need to come to the table and that a resolution needs to be made soon.

Mr. Dupere agreed with Ms. Pelletier. His primary purpose for being at the School Committee Meeting is for Executive Session to talk about all the support personnel contracts and to see if the process can be moved along as expeditiously as possible.

It is Ms. Pelletier's understanding that a proposal was presented both by Mr. Mike Boyle and by the paraprofessionals' negotiator last month giving dates of the 14th and the 28th of February. The paraprofessionals have not heard, so they have assumed that the 14th is out of the question given that it is next week and they need to meet to prepare. Hopefully the 28th is the date that is going to be set.

Mr. Archibald inquired as to who attends the other unions' negotiating sessions. Superintendent Travis responded that that item will be discussed in Executive Session. Mr. Archibald then asked who has attended those sessions in the past. Attorney Dupere responded that in the past it was the Business Manager and either himself or someone from his office.

Ms. Pelletier believes that the paraprofessionals have asked that a member of the School Committee be present at those negotiations. In the past, it has been awkward to be negotiating with your immediate supervisor, which is what they do if they're negotiating with the Business Manager.

- B. Ms. Nancy Nylen, Co-President of the PTO indicated that the services auction held on Sunday, January 29, 2006, was successful. There were over 90 donations for services from parents, teachers, administrators, School Committee members, and individuals. The PTO's goal of \$5,000 was exceeded. The money raised will go to the upgrade of the website and other communications efforts at Mount Greylock. Ms. Nylen thanked everyone for their volunteer efforts.

VII. Questions & Suggestions - None

VIII. Financial Report

- Mr. Amuso passed out a copy of his financial report to the School Committee. Mr. Amuso has held off on making some of the adjustments between the various subjects relative to salaries until after the contract was settled and the new negotiated salaries were encumbered. The process was completed on Friday, February 3.
- The next report the School Committee will see where numbers have minus signs in front of them will disappear as the dollars are moved around into the appropriate areas where they should be.

IX. Reports

A. Personnel Report

- Notice of Retirement of David Livernois effective July 1, 2006
- Notice of Retirement of Barbara Gill effective August 13, 2006
- Declination of Appointment of Acting District Treasurer (Denise Bushey) effective February 3, 2006
 - Ms. Bushey declined the appointment because she did not want the responsibility of that role.
 - Mr. Amuso indicated he is moving much closer to finding someone as treasurer. The position needs to be advertised.
 - Ms. White asked if the pay will be increased, and Mr. Amuso responded that he expects it will be increased. He will be looking for someone to work two-four hours a week initially until they get up to speed and then two hours per week afterward.
 - Mr. Tinkham asked if this person would only be signing checks. Mr. Amuso indicated that is what the Treasurer has done up to this point, but the District should have a third party coming in and reviewing the cash accounts and making sure that they reconcile and also be handling revenues. The rule is that business managers should not do this.

B. Accolades

- Thank you to Mr. Amuso, Mrs. Bushey, and Mrs. Conroy for the long hours and careful work to prepare the adjustments to the payroll reflecting the new contractual agreement.
- Mrs. Kaiser prepared a special DOE grant application to secure the instructional materials and the in-service instructors for the Second Step tolerance and respect program. The grant proposal was expansive enough to pay for the District's emergency response team booster training, saving the District funds appropriated at the previous meeting.
- Thank you to the nine staff members who attended the Emergency Response Team refresher course on January 31. All response protocols were reviewed and rehearsed in several simulations throughout the day.
- Thank you to Mrs. Cole-Duffy and the grade 7 team students who participated in a morning meeting for all grade 7 and 8 students on ways students feel and respond to harassment and bullying. The students included: Nicole Clement, Sam DeMatteo, Alex Levinsky, Greg Karabinos, Peyton Landers, and Alyssa Tomkowicz.
- Thank you to middle school teachers and middle and high school students for preparing DVD Public Service Announcements on ways to prevent bullying. Mr. Powers had students in his technology lab assist with the production. Those PSAs have been entered in a New England Anti-Bullying Campaign featuring student messages.
- Thank you to the PTO officers, members, auction donors, parents, staff and students who turned out on Sunday, January 29, to help raise approximately \$5,000 for the group. Many students gave of their time and talent to perform, serve, and help clean up.
- Congratulations to the boys' cross-country ski team for winning the state classical style championship last weekend. The girls' team placed third overall.
- The Building Committee members continue tirelessly to host public informational meetings about the school's facility and educational needs. Public meetings were held at the high school and again at Lanesborough Elementary School.
- We appreciate the time and instructional presentation made by the Attorney General's office and the Berkshire County District Attorney's office at Mount Greylock on January 30. Superintendents and principals for all three elementary schools joined us for the session.
- Williams College continues to be a most supportive partner in education. They have donated 25 Pentium 4 computers to the District. This will help us greatly in the upgrade of and replacement of older models. The college will also cover the cost of sponsoring teams of Mount Greylock students in the General Dynamics engineering competition in March.
- Seniors Samantha Baldwin, Alisha Apkin, Rachel Hogan, and Katie White have been selected to represent Mount Greylock at the 20th Annual Celebration of female athletes selected for team leadership and academic performance.
- Carol Barnes has been conducting parent information sessions as part of the Title I reading program. Parents are provided with updated student progress reports and given helpful suggestions for fostering good reading skills at home.
- Thank you to Ouisa Fohrhaltz, Marlene Walt, and Lyndon Moors for conducting the middle and high school concerts and to the students involved in the performances which were held on January 18 and 25, respectively.

- Thank you to Tom Ostheimer and the students in his drama class for performing short scenes and one-act plays during second period and extended on January 26. Performances were open to students in several other classes.
- Thank you to Mr. Pannesco and Ms. Penna for planning activities for students to learn about career and employment opportunities by shadowing an employer on February 2. We are grateful to the following business and institutions for their participation: North Adams Regional Hospital; Turner Financial Services; Massachusetts State Police; USAF Recruiting Office; Hartman Wheel Alignment; Williams College; Donovan Motor Car; Hashim & Spinola Law Office; Westall Architects; Berkshire Museum; Mount Williams Florist; Studio 4; Dr. George, DDS; Pittsfield Public Schools (Crosby Elementary).

X. Discussion Items

A. Overview of Second Step In-Service Program - Ms. Kaiser

- Grant approved by Massachusetts Department of Education under Title IV funding. Funds have been received to train advisors and teachers, who are currently working with middle school students, in the Second Step Program.
- 20 faculty members spent the day at a Level I workshop today. Tomorrow another 18 faculty will attend a workshop.
- The idea of the Second Step Program is to teach children about empathy, problem solving strategies, anger management, and assist them in applying the skills they learn.
- Second Step is an interactive program from small group discussions up to role playing.
- Second Step is a research-based program which has been proven effective.
- Middle school will be piloting the Second Step Program.
- Elementary schools have had some involvement with the Second Step Program.
- Goal is to have this program run from grades K-12, so when the students come up to Mount Greylock, they will have the same vocabulary as our faculty.
- For Second Step to be extremely effective, they recommend that every adult in the building, as well as any adult involved with the school, be trained in Second Step methods. This includes custodial staff, cafeteria staff, bus drivers, and School Committee members.
- Since the grant from the DOE is covering the cost of the training, Mount Greylock was able to open up the program beyond the advisories which are taught by the core teachers, which would have been 12 teachers total. Mount Greylock was able to triple the number of teachers involved. The core teachers will be able to keep in touch with the non-core teachers to let them know what skill they are working on.
- The success of the program will be evaluated at the end of the school year. If it is a go, it will be moved into Phase II next year.
- We want kids to feel safe coming to school.
- Thank you to Ann Gilligan, Director of Safe and Drug-Free Schools for the DOE, and Dr. Susan Meyer, the facilitator of the training.

B. Emergency Response Crisis Planning Training - Mr. Payne

- On January 31, 2006, nine members of the faculty and staff and Mount Greylock were able to attend an Emergency Response booster training in North Adams along with members of the North Adams School District.
- The goal of the training is to build a team that is proactive and flexible in responding to emergency situations inside the school or in the school community.
- The day was spent doing hands-on training. Simulations were done that stress teamwork. Specific roles for different members were assigned; however, at that the same time, the awareness is there of the fact that members will have to be flexible in taking on other roles in the case of an emergency situation.
- It is important for Mr. Payne and Ms. Kaiser to get feedback from the team members. It is a process that hopefully improves every time you have to go through it.
- The morning was spent on building training, and the afternoon was spent on district-wide training.
- The outcome of the day is that the knowledge around emergency situations and the skills to deal with them are improved, along with the fact that it is a nice way to building a team among members of the faculty and staff who will be called together in these situations.
- Thank you to the members of the North Adams School District who invited Mount Greylock to join them; the nine faculty/staff members who participated in the training; and Superintendent Travis for supporting the team and also participating with the team in the afternoon session.
- Mr. Langston asked if Mr. Payne's sense is that Mount Greylock's plans and procedures are up to standard with plans and procedures of similar schools in the area. Mr. Payne responded absolutely because the nine folks that make us this team have been a team for two years, and they are starting to click as a group.
- Superintendent Travis indicated that when you are dealing with a district like North Adams Public Schools, you learn that a district response is much different than it would be here. With multiple schools, how would you set up a communications link, how would you account for students? The routine is more complex. The kind of roles that we were able to practice between the district and the building could be seen as synonymous, so a principal could step in for some of the roles that were delegated to a superintendent. Likewise, Superintendent Travis could fill in for a principal's role, and a guidance counselor could move over and take another role. The practice gave them comfort as many roles were interchangeable.

XI. Action Items

A. Attorney Dupere's Finding Regarding the Annual Meeting Procedure used to Elect School Committee Officers

- Attorney Dupere was asked for a written legal opinion as to whether or not he believes that the vote that was taken by the School Committee regarding the election of the chair and vice-chair positions was legal.
- Attorney Dupere looked at the minutes of the meeting, the By-Laws of the School Committee, the state law, Robert's Rules of Order.

- Attorney Dupere's legal opinion states that he believes that the vote was legal. It was not consistent with the By-Laws, but the By-Laws are not legal because they refer to a ballot. Robert's Rules of Order defines a ballot as the School Committee writes on a piece of paper their selection that is given to the Chair who then reads the votes. In Massachusetts, that is illegal under the Open Meeting Law. Robert's Rules of Order and the School Committee By-Laws do not supersede State Law. The process has to be consistent with State Law.
- State Law would require that the election be in an open session, that the public knows exactly how each person voted, which means it can be done by a show of hands or roll call vote.
- Attorney Dupere would suggest referring to Robert's Rules of Order Parliamentary Guide.
- Mr. Langston commented that he has great respect for Attorney Dupere, but he does not agree with him. He does not disagree that the vote was legal. He disagrees that it was not conducted according to the By-Laws. He said that our By-Laws call for an election, not a set of motions.
- Mr. Tinkham recommended that the By-Laws be updated.
- Ms. White inquired if the policy handbook to be done by MASC would include the By-Laws. Superintendent Travis responded that it would include the By-Laws.

It was moved by Mr. Tinkham that based on this discussion that we ask, through our Superintendent, that our lawyer draft a proposal change to our By-Laws, get it back in writing, and have the school post that, send it out, and start the 14-day process. There was no second.

- Ms. White suggested waiting until the process of updating the policy handbook is started with the MASC to deal with the issue of updating the By-Laws.
- Mr. Kapiloff noted that he heard two things from the Committee. One is to form a sub-committee to start working on this immediately and the sub-committee would come back to the Committee with recommendations about changing the By-Laws. The other is Ms. White's suggestion of working on the By-Laws first with MASC.

It was moved by Ms. White and seconded by Mr. Langston that as soon as the School Committee begins coordinating the changes in the Policy Handbook with the MASC, the changes in the By-Laws concerning elections will be the first item addressed.

Mr. Archibald, Mr. Kapiloff, Mr. Langston, Mr. O'Brien, and Ms. White voted in the affirmative.

Mr. Tinkham voted in the negative.

MOTION CARRIED 5-1-0

XIII. Administrative Reports

A. Proposed Guidelines for Independent Study Credits

- There has been a great deal of discussion on the part of the faculty and the administration over the last several years over what constitutes an independent study and what constitutes sufficient documentation and how credit is awarded, and its impact on the GPA and a student's transcript.
- There was nothing in writing that describes the process. It has evolved over time. It has evolved from a period when sufficient elective courses were not available and students were given an option to take an independent study in lieu of a class that was not available.
- Superintendent Travis has researched records back to 2002. He found that in one semester alone in 2002, 24 students were granted an independent study, and in 2004, 16 students were granted an independent study.
- Superintendent Travis feels there is nothing wrong with an independent study, but the following is how the process works at Mount Greylock:
 - A student who has not been scheduled for a course and is not fully scheduled is asked to find somebody to serve as an advisor for a project, composes project, and at some point turns it in for a grade.
 - More recently, as the faculty began to question the guidelines and the value of some of the work, there was a slow down in the number of projects were offered last year. Because it is totally elective on the part of a faculty member to accept an independent study, the Association took that away as an option for students in August. We went into the school year without an independent study being an option.
 - Now that there is a contract in place and we're just switching semesters, there are requests for an independent study. The way it is working is that students who are fully scheduled would now like to drop a course, propose an independent study, and have a faculty member supervise that independent study. However, there is no connection between the period or the class that the student is interested in dropping and the ability for an advisor to supervise that student.
- Superintendent Travis does not know where the school can legally supervise these students. The teachers are fully scheduled and there is a part-time librarian, so the ability to supervise a student in the time of any emergency concerns him.
- Even if a student drops a class on the very same period where a teacher has an advisory period and the teacher tells the child to come into their classroom. The teachers understand that they have an obligation along with their preparations that that's an opportunity for parent meetings and conferences and their own work. There could be reasons for the faculty member to not be present. If out ill, there is a whole list of students now who would have to be checked up on by a substitute for their presence.
- Superintendent Travis proposes that Mount Greylock does not do away with independent studies, but they would take the following flavor:
 - Elective credit may be awarded for an independent study in accordance with the guidelines established for awarding credit within the school. For example, a semester course may have periodic exams, a project paper, and/or a final exam.

- The credit will be counted toward the total credits for graduation and will be reflected on the transcript.
- Independent study may not be used to meet the minimum core course distribution requirements. (An independent study on JFK will not meet half the U.S. History core requirement.)
- An independent study does not substitute for the requirement that a student be fully scheduled.
- It is the student's responsibility to find a faculty advisor for an independent study.
- Students should be aware that faculty already carrying a full teaching load are not required to agree to an independent study project.
- Students wishing to pursue independent study should obtain an Independent Study Contract from the Guidance Office.
- Independent study credit will not be granted without a completed Independent Study Contract signed by the advisor indicating that all project requirements were met.
- Students have very good reasons for independent studies, and I see no reason not to grant them credit for it.
- Superintendent Travis is trying to think of other opportunities or other ways that this thing might work.
- This is a clear guideline for this semester, and it could be brought to the School Council to review after this.
- Mr. O'Brien asked if the Independent Study Contract existed right now. Superintendent Travis indicated there is a contract but that it could be revised so that there would be a clearer description of what is intended and what the student wants to undertake and will do in exchange for the credit.
- Mr. Tinkham inquired if this facilitates long distance learning technology. Superintendent Travis responded that this is a different area that concerns him as well. There is no policy for an on-line course. He does not feel that the school should be in a position where it has to guarantee a computer that is sufficient to support that course and is guaranteed to be up and running so that a student can meet that obligation. He does not mind a student registering for an on-line course and we will take the transcript from the accepted institution and add it to the transcript that we produce here. I would not suggest giving students our own credit.
- We have another position which is a teaching assistant where someone goes into the classroom and works alongside a teacher. At least the supervision is there in that situation for the student. I can see letting students sign up at the beginning of a semester to be a teacher assistant and that gets scheduled as one of seven classes.
- Mr. Kapiloff noted that when he attended school here, the 990 rule was not in place. Students only had to be scheduled for four periods a day plus gym three times in eight days. He felt the school would run wild. Now that the 990 rule has taken place and students need to be assigned for 990 hours of instruction, free periods no longer exist. When Mr. Kapiloff was teaching here, many students would use independent study time as a "course lightener," especially if they were enrolled in a lot of AP classes. He felt it was impossible to keep track of all the students who had independent studies and where they were. Mr. Kapiloff supports Superintendent Travis's proposal wholeheartedly.

- Mr. Archibald commented that he does not see any other way for a student to have an independent study except for after hours.
- Mr. Langston feels that Superintendent Travis's policy should be tried out to see how it would work and then come back and revisit it.

It was moved by Mr. Tinkham and seconded by Mr. Langston to adopt Superintendent Travis's proposed guidelines for Independent Study Credit (attached as Addendum 2) until they lapse on June 30, 2006. The guidelines will be evaluated and revisited after that date.

MOTION CARRIED UNANIMOUSLY

XIV. School Committee Comments & Observations

- A. Ms. White indicated that in looking through the Senior Project Handbook, on page 23 it talks about dress requirements. Males are required to wear dress shirts, ties, and pants. Ms. White recalls that there were very few students who did not own a dress shirt, tie, or khakis. There was some thought about the guidance office or the advisors having some ties, a couple of shirts, and pants available for those who do not have them and should not need to buy them just for this. Superintendent Travis will talk to the advisors about this.
- B. Mr. Langston inquired about the NEASC report. Superintendent Travis responded that a copy of the NEASC report should be available to send to Committee members next week.
- C. Mr. Langston indicated that he received comments from two parents regarding the distribution of athletic schedules to students who were players. Mr. Kapiloff commented that there has always been a pile on Ms. Livernois' desk, and Ms. Kaiser indicated that it is posted on the website. Superintendent Travis indicated that the Beacon lists the sports schedule. The sports schedule needs to be added to The Forum. Mr. Archibald feels a paper copy of each athletic schedule (fall, winter, spring) needs to be sent home.
- D. Mr. Tinkham asked Mr. Amuso if the budget process could be started earlier than March 7, 2006. He suggested having a meeting or two in February, even if it is on certain sections of the budget. It was decided to meet on Monday, February 27, 2006, at 7 p.m. at Mount Greylock Regional High School in the Library.

XV. Time, Place and Date of Next Meeting

The next meeting will be held Monday, February 27, 2006, at 7:00 p.m. in the Bruce R. Carlson Library of Mount Greylock Regional High School, 1781 Cold Spring Road, Williamstown, MA 01267.

XVI. Executive Session

It was moved by Mr. Tinkham and seconded by Ms. White to enter Executive Session at 9:35 p.m. for the purpose of discussing items of negotiation.

Mr. Archibald, Mr. Kapiloff, Mr. Langston, Mr. O'Brien, Mr. Tinkham, and Ms. White voted in the affirmative.

MOTION CARRIED UNANIMOUSLY

February 7, 2006
Page 13

XVII. Adjournment

It was moved by Mr. O'Brien and seconded by Mr. Archibald to adjourn the meeting at 10:18
p.m.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted:

William D. Travis
District Secretary

Michele L. Conroy
District Recorder