

Mount Greylock Regional School District Building Committee
Minutes of Meeting of April 25, 2005

Members present: Irene Addison, Ann McCallum, Thomas Bartels, Jack Hickey, Nat Karns, Andy Hogeland
Others: Clara Hard

The meeting was called to order at 7:30 p.m.

The minutes of April 8, 2005 were approved unanimously, with the clarification that the assumption in item 4.a of those minutes means that each Town Meeting would approve the School District's budget, which includes a line item of \$35,000 for the architectural feasibility study.

1. The draft RFP that had been prepared by Irene Addison was discussed and multiple changes were agreed to. The discussion included the following:
 - a. Nat Karns will explore the feasibility of re-evaluating the enrollment projections done by Merrimac to see if that work can properly be taken out of the project scope for the architectural design consultant ("Consultant").
 - b. Irene Addison will follow up with Marti Mellor and Beth Goodman on the procurement requirements and the applicability of public bidding laws, including Chapter 7.
 - c. Andy Hogeland will follow up with Marti Mellor to seek the following information: average class size and enrollment data for the school district and the feeder elementary schools, including Hancock, for the last 10-20 years; the ability to discuss enrollment projections with Merrimac; the availability of floor plans, which Thomas Bartels indicated may also be available from Emerson Contractors in Pittsfield; any reports on the removal of the fuel tanks; any asbestos or lead paint surveys.
 - d. Andy Hogeland will explore whether key reports and background documents can be posted on the school website to be available to Consultants as they prepare their proposals.
 - e. The Committee needs to understand what renovation thresholds (30% or other) would trigger the need for additional compliance work, such as ADA or sprinklers. Ann McCallum noted that we also need to understand whether the state's reimbursement formula for renovations is limited to 50% of replacement value, and whether there is a funding obstacle to doing renovations or construction in a piecemeal fashion.
 - f. Members are to submit additional comments to Irene Addison, who will prepare a revised draft for discussion at the next meeting.

2. There was a brief discussion of a schedule for meeting with the selectmen and the school committees for Lanesboro and Williamstown. These meeting will be scheduled for later in May or June.

3. Clara Hard discussed the results of the survey work she and her Williams College student colleagues had done of the students and faculty on the building conditions and needs. The results of the survey, along with the other projects being studied by the Williams students will be presented during the week of May 16th.
4. At the suggestion of Jack Hickey, the next meeting will be held on Monday May 2 at 7:30 to make more progress on the text of the RFP so it can be issued as soon as possible. The existing meeting dates of May 9 and 23 will remain as scheduled.
5. The meeting adjourned at 9:15pm.

Andy Hogeland