

Mount Greylock Regional High School Building Committee Meeting Minutes from June 6, 2005

Present:

Bob Ericson, member
Beth Goodman, member
Jack Hickey, member
Andy Hogeland, member
Nat Karns, member
Ann McCallum, member

1. Committee approved minutes from previous 5/16 meeting.
2. There will be a meeting with the Williamstown School Committee on Tuesday June 14 at 7:00
3. There will be a meeting with the Lanesborough School Committee on Tuesday June 21 at 3:30 PM, to be confirmed by Andy.
4. RFQ comments received were reviewed in detail, with the following resolution:
 - a. Mass Chapter 7 guidelines references will be added to the RFQ.
 - b. Marty will issue the RFQ when complete. Does the school board need to vote to authorize the issuance?
 - c. Section V. d. –add the very complete waiver of proprietorship rights to drawings, data, etc from contract that Beth Goodman found.
 - d. Section VII – Change the wording about the MGRHS web site building committee document cache to read: “Documents on the MGRHS web site should be reviewed prior to RFQ bid submission.”Beth will edit the RFQ and circulate before the next meeting. If no comments are received within a couple of days, it will be resubmitted to the school to be finalized.
5. The financial web page data that was to be posted on the server is at issue because the server does not have sufficient capacity – Andy will work to resolve.
6. Thomas Bartels, Ann McCallum and Jack Hickey have reviewed the MGRHS 1960 and 1968 building drawings stored adjacent to the Superintendent’s Office, and found them to be complete and in good shape.
7. The RFQ will add reference that these original drawings will be available for inspection and review (but not removal) during the bidding contractors site visit.
8. The architects/consultant evaluation scorecard was extensively reviewed and discussed for both criteria ordering and weighting. Andy will redraft and circulate before the next meeting.
9. Nat Karns reviewed some of the MGRHS enrollment past history and future projections from Lanesborough and Williamstown. Hancock seemed to be missing, as well as School Choice, which may be more significant – we will need to examine the basis for the numbers and out-year projections.
10. The RFQ and the draft contract need to be coordinated, and be consistent with the designer contract selection process expected to be approved by the School Committee..
- 11. Next meeting: 13 June 2005 at 7:30 PM**
12. Adjourned at 9:35 PM. Minutes comments to Bob Ericson please.